
Minutes of the Borough Council Zelienople, PA

11/14/2022

7:30 PM Council-Regular

MasterID:

734

The October 14, 2022, Council Meeting of the Zelienople Borough Council was called to order at 7:31 PM by Council President Mary Hess in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in an in-person environment as well as remotely through the WebEx technology to comply with the safety of all concerned and to allow for offsite participation. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council Members Mary Hess, Andrew Mathew III, Marietta Reeb, Doug Foyle, and Mayor Thomas Oliverio. Council Members Ralph Geis and Allen Bayer attended remotely. Council Member Greg Semel did not attend.

Also, in attendance were Borough Manager Don Pepe, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson. Public Works Director Chad Garland attended remotely.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Don Pepe

VISITORS:

In Person: Dan Fritch, Chris Kopacz, Eric Rice, Kyra Fazio, Ben White, and Louise Corpora

Remotely: Mike Sosak and Daniel Karns

PUBLIC COMMENT:

Eric Rice, Jim Clarke, and Kelly Parry made comments pertaining to the short-term rental ordinance

Louise Corpora and Ben White commented on the success of the fundraiser for Diane White

Kyra Fazio submitted application for Junior Council Person and was introduced to council by Mayor Oliverio.

Minutes of the Borough Council Zelienople, PA

11/14/2022

7:30 PM Council-Regular

MasterID:

734

CONSENT AGENDA:

A motion was made by Mrs. Reeb, seconded by Mr. Mathew, to approve:

- Minutes of the October 31, 2022, Council Meeting.
- Minutes of the September 20, 2022, Public Hearing
- Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed.

Motion carried 6-0.

OLD BUSINESS:

CONSIDER RESOLUTION #482-22 PROMULGATING AMENDMENTS TO THE BOROUGH RULES & REGULATIONS GOVERNING THE COMMUNITY PARK

A motion was made by Mr. Mathew, seconded by Mr. Geis to approve and adopt Resolution #482-22, a resolution promulgating amendments to the borough rules and regulations governing the Zelienople Community Park.

The addition of a new Parks and Recreation Department required an update to the rules and regulations for the park to address improvements in operation of that facility.

Jason Mentel, Parks, and Recreation Director recommended that Council approve the updates to the Parks Rules and Regulations at their meeting on October 31, 2022. Council took action to approve the amendments to the park rules and regulations in three separate motions:

1. CONSIDER APPROVAL FOR THE UPDATED BOROUGH OF ZELIENOPLE PARKS RULES AND REGULATIONS

A motion was made by Mr. Foyle, seconded by Mr. Semel, to approve the updates to the Borough of Zelienople Parks Rules and Regulations. The addition of a new Parks and Recreation Department required an update to the rules and regulations for the park to address improvements in operation of that facility. The updated Parks Rules and Regulations reflects these updates.

Motion carried 5-0.

Minutes of the Borough Council Zelienople, PA

11/14/2022

7:30 PM Council-Regular

MasterID:

734

2. CONSIDER APPROVAL FOR THE UPDATED ZELIENOPLE PARKS AND RECREATION SHELTER AND GAZEBO RULES AND REGULATIONS

A motion was made by Mr. Reeb, seconded by Mrs. Semel, to approve updates to the shelter and gazebo rules and regulations. The Parks and Recreation Department has updated the rules and regulations for the shelters and gazebo rentals.

Motion carried 5-0.

3. CONSIDER APPROVAL FOR THE UPDATE OF ZELIENOPLE POOL POLICIES, GUIDELINES AND RULES

A motion was made by Mr. Semel, seconded by Mrs. Reeb, to approve the updates to the Borough of Zelienople Pool Policies, Guidelines and Rules. The Parks and Recreation Department has updated the rules and policies for the pool which includes Development of Inclement Weather/Pool Closing Policy, Pool Rental Policy, and Zelienople Pool Policies and Guidelines.

Motion carried 5-0.

Ordinance #773-06 establishes these rules and regulations for the Zelienople Community Park as well as the process for amending them. Resolution #482-22 is written to provide the means to amend the Community Park Rules and Regulations.

A full and true copy of Resolution #482-22 can be found in the Resolution Book.


Borough Manager

Motion carried 6-0.

NEW BUSINESS:

CONSIDER ACCEPTANCE OF THE BILLS TO BE PAID FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$617,485.45

A motion was made by Mr. Geis, seconded by Mr. Foyle to accept, and approve the "Bills to Be Paid" report for November in the amount of \$617,485.45.

Motion carried 6-0.

Minutes of the Borough Council Zelienople, PA

11/14/2022

7:30 PM Council-Regular

MasterID:

734

CONSIDER SPECIAL EVENT PERMIT APPLICATION– SMALL BUSINESS SATURDAY/ZELIE ON ICE

A motion was made by Mr. Mathew, seconded by Mr. Foyle to approve Special Event Permit Application – Small Business Saturday/Zelie on Ice to be held on November 26, 2022 from 8:00 AM to 5:00 PM in the Main Street business district provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws.

Motion carried 6-0.

CONSIDER CLOSURE OF E. NEW CASTLE STREET FOR MIRACLE ON MAIN STREET EVENT

A motion was made by Mrs. Reeb, seconded by Mr. Mathew to approve the closure of East New Castle Street between High Street and Main Street on Thursday, December 1, 2022 from 3:00 PM to 9:00 PM for the Miracle on Main Street event with the following conditions:

- Sponsor must notify all affected neighbors of the road closure on E. New Castle Street from S. High Street to N. Oliver Street.
- The Borough is agreeing to close the road as stipulated for their event.
- They coordinate with the Street Department to obtain cones, barricades, and signs for street closure and coordinate with the Police Department for safety concerns, no later than Monday prior to the event.
- Responsible party is liable for the return of any Borough owned cones, barricades, signs, etc. and must sign a release form for the use of such borough owned property.
- They ensure that the area is cleaned of any trash and debris when the event is completed.
- This is not a Borough sanctioned or sponsored event.

They have plans to coordinate with the Harmony Fire District to arrange for their Stuff a Truck fundraiser to held there.

Motion carried 6-0.

Minutes of the Borough Council Zelienople, PA

11/14/2022

7:30 PM Council-Regular

MasterID:

734

CONSIDER ENGINEERING REVIEW AND LETTER TO PENNDOT FOR TWO STATE ROAD INTERSECTION ISSUES

A motion was made by Mr. Mathew, seconded by Mr. Foyle authorize the Borough Engineer to review two state road intersections that have issues which may need to be addressed with PennDOT and to submit a letter to PennDOT to address these concerns for consideration if deemed appropriate after review from our Borough Engineer. The review of two state road intersections include:

First: Clay Street and Beaver Street (RT 68) – this is the location of many traffic accidents in the borough, and we would like to have PennDOT consider a study for a 4 way stop at this location to alleviate this problem rather than a signalized intersection.

Second: Letter from a resident requesting consideration of a Pedestrian Crosswalk at Milton and West New Castle Street.

Motion carried 6-0.

CONSIDER APPROVAL OF JOINT MUNICIPAL AGREEMENT FOR LAW ENFORCEMENT SERVICES WITH HARMONY BOROUGH.

A motion was made by Mr. Reeb, seconded by Mr. Foyle to approve the proposed extended Joint Municipal Agreement for Law Enforcement Services with Harmony Borough. Harmony Borough has accepted the fee and term schedule approved by Borough Council.

During the most recent PMC meeting, the topic of renewing the Harmony police services contract long term came up for the discussion. The PMC decided to present a ten-year extension to the current contract. The fee would increase by Five Hundred Dollars per year for the first five years then another Five Hundred Dollars per year starting with the sixth year of the extended contract. The proposed contract has been reviewed by our borough solicitor and the Harmony solicitor. Both solicitors have approved the contents of the proposed extension. On October 31st, 2022, Borough Council met in an executive session to discuss the proposed contract extension and council agreed to move forward with this agreement. The agreement was presented to Harmony Borough Council President, Gregg Such, on October 31, 2022. Gregg presented the contract to the Harmony council on November 1, 2022. Harmony council voted to approve the proposed police service contract as presented by the Borough of Zelienople. Attached to this brief is a copy of the proposed police service contract extension signed by the Harmony council on November 1, 2022.

Motion carried 6-0.

Minutes of the Borough Council Zelienople, PA

11/14/2022

7:30 PM Council-Regular

MasterID:

734

OTHER BUSINESS:


Mary Hess requested an executive session on a contractual matter.

Time of Break (if needed) Time: 8:01 pm; Return 8:08 pm

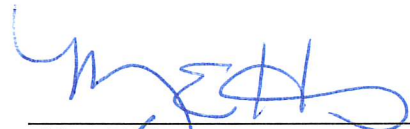
Executive Session (if needed) Time: 8:08 pm; Return: 8:27 pm

Being no further business, President Hess closed the meeting at 8:27 PM.

ATTEST:



Donald C. Pepe
Borough Manager



Mary E. Hess
Council President

Approved by me this 28th day of November 2022.



Thomas M. Oliverio
Mayor